

(In the letter head of the Company)

Date:

To,
Mercantile Exchange Nepal Limited,
Charkhal, Dillibazar,
Kathmandu, Nepal

Subject: Change/Reversing the Narration in CM_____Bank Segregate A/C (_____)

Dear Sir/Madam,

This is to notify that one of our client Mr./Ms._____ had made a transfer without proper narration, on (date) with the amount of Rs._____. The narration which s/he mentioned was (0000000-Name of Client), which is wrong. Here with we are giving you the correct details of our client.

Name: _____
Client Bank Account no. _____
Trading Account no. _____
Name of th Bank _____

So as per our clients consent we request you to do the changes as below.
(Client code-Name of Client)

Please do the needful.

Thanking you.

Name of broker
Authorized Signature
Seal

Name of Client
Signature

Verified by CM: